



Dundee United Football Club

Head of Academy & Regional Goalkeeping Job Description

Job Title	Head of Academy & Regional Goalkeeping
Place of Work	Regional Performance Centre, Gussie Park, Baldrigon Academy & the HPC at St Andrews University
Status	Part Time
Hours of Work	Flexible
Report To	Head of Goalkeeping Head of Player Development
Key Relationships	Pre-Academy & Events Manager Head of Talent ID & Recruitment Head of Academy Coaching All Academy staff, parents and players Recreational clubs Scottish FA
Salary	£12,000 plus bonuses
Start Date	September 2021
Overall Purpose of Job	
To lead the individual development of the Under 8-16s goalkeepers, assist the Head of Goalkeeping with the individual development of young professional goalkeepers and the management and implementation of the Regional Goalkeeping Development Business Strategy with the Head of Goalkeeping.	
Main Responsibilities/Description of Duties	
<ul style="list-style-type: none">• To deliver high quality coaching relevant to respective age and stage of goalkeepers, educating them in line with the Academy Goalkeeping Programme and methodology.• To complete individual player feedback reports and analysis after each match and Individual Development Programme cycle.• To complete and submit all session plans including session objectives and post-session evaluation timeously and to a high standard.• To lead the design, delivery and monitoring of Individual Development Programmes for Academy goalkeepers in conjunction with the player, parents/guardians and Head of Goalkeeping.• To create and manage the Regional Goalkeeping Development Programme with the Head of Goalkeeping including development centres, coach education, holiday camps and Talent ID initiatives.• To grow and develop a profitable business strategy for the Regional Goalkeeping Development Programme for all parties in relation to KPIs.• To develop and maintain a professional relationship with the relevant parents/guardians of players within your group including regular communication of training and match day information.• To maintain and update all player information including medical and emergency contact details.• Work closely with the Head of Academy Coaching in completion of your Coach Development Plan.• To attend and contribute to all Academy In-Service days and deliver input where required.• To attend and contribute to relevant Academy Technical Board meetings where required.• To take responsibility for the care and maintenance of all age group training equipment and playing kit.• To assess trialists at both training and games and feedback to the Head of Talent ID and Recruitment.	

- To assist with Physical Performance input where required at training sessions.
- To attend tournaments and trips when requested by the club.
- To abide by all club policies including, but not exclusive to, Safeguarding, Equality and Health & Safety
- To maintain your coaching qualifications by attending a minimum of fifteen hours of recognized Continuous Professional Development every three years.
- To maintain a valid National Sports First Aid Certificate.
- To maintain a valid and up to date PVG every three years.

Experience and Qualifications

Essential:

- Valid UEFA Goalkeeping B Licence or above.
- Record of Continuous Professional Development with Scottish FA or equivalent (minimum of 15 hours over last 3 years).
- Experience of coaching within the relevant age groups.
- Strong IT skills particularly Word, Excel and PowerPoint.
- Excellent communication skills specific to age and stage of players and other relevant partners (eg. parents, academy staff).
- Ability to relate to and understand young people, demonstrating personality and enthusiasm.
- Committed to working evenings and weekends including training sessions, fixtures and in-service training.
- Sensitive to the needs of young players and parents/guardians.
- Full driving licence and access to a car.
- PVG check to be completed before appointment.
- Eligible to work in the UK.

Desirable:

- Sports Management & Business experience.
- Further education in relevant field (eg. degree, honours, additional courses).
- Experience of Performance Analysis and Football Science.
- Experience of designing and developing Individual Development Programmes in line with the short and long term requirements and goals of young players.
- Knowledge of mental skills development in young people.
- Child and Adolescent Mental Health course or equivalent.
- National Sports First Aid Certificate.
- Additional skill set to coaching that can enhance other areas of the academy/club.

Application Details

To apply, please send your CV and covering letter to academy@dundeefc.co.uk by Friday 17th September 2021.